

Board of Selectmen
Minutes May 17, 2011

Convened: 6:30 pm

Present: Andrew Artimovich, Chairman
Jane Byrne
Jeffrey Bryan
Michael Hubbard
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime for Police Department was 7 hours, Fire Department 3 hours, and Highway Department had no overtime for this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report.

Menter made a motion, 2nd by Byrne to approve the public minutes of 05/10/11. All were in favor.

Bryan made a motion, 2nd by Byrne to approve the nonpublic minutes of 05/10/11; all were in favor.

The Board reviewed the notes:

- Jim Michaud submitted a corrected memo for 97 Rowell Road. The previous memo was voted and signed by the Board on 4/12/11 but had an incorrect assessed value of the property. The corrected addendum was signed by the Board. Hubbard arrived at this time.
- Trustees of the Trust Funds submitted a recommendation to appoint Julie Avant to Trustee and Bookkeeper, as a volunteer replacing Howard Cadwell. The Board would like to review Avant's resume and meet her. Requested Cadwell and Avant at next week's meeting.
- Bryan made a motion, 2nd by Byrne for Artimovich to sign the addendum for Primex, which would restrict increases in premium to 8%.
- Contract with Energy North expired 4/30/11. A new contract cannot be executed until late June. Town will stop all deliveries until a new contract can be signed with the exception of filling the propane tank for the generator, which is to be installed next Thursday. Since the Town is not under contract, propane will be shopped to fill the tank. Clement to send out letters to Haffner's, Energy North, Eastern Propane, Proulx, Difeo, and Hartman.
- Bryan made a motion, 2nd by Byrne to sign credit card application to add Clement on as an additional cardholder, spend limit \$500. All were in favor.

Hubbard mentioned putting a plan together in an effort to reduce costs in all departments. This will be addressed in the department meetings in June.

Building Inspector Gil Tuck was in to have the following permits signed:

- David Lapointe, 34 Shannon Way, Screening in deck: signed by Board
- Tim & Karen Diaz, 6 Parshley Lane, Remove and install back deck: signed by Board
- Charles White, 458 Middle Road, Addition to deck, signed by Board
- Tom Woodward, 33 Shannon Way, Deck between house and pool: signed by Board
- Craig & Heather Stuber, 10 Old Gordon Road, Remodel bath: signed by Board

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Byrne made a motion to enter non-public session per RSA 91-A:3 II(d) regarding real estate . Motion 2nd by Menter; all were in favor.

Following discussion, Menter made a motion to come out of non-public and seal the minutes. Bryan 2nd the motion; all were in favor.

Howard Cadwell was asked to send Avant's bio and resume for the Board to review. They would like to meet Avant prior to appointing her to Trustee of the Trust Funds.

Byrne made a motion to enter non-public session per RSA 91-A:3 II(a) regarding employee matters. Motion 2nd by Hubbard; all were in favor.

Following discussion, Byrne made a motion to come out of non-public and seal the minutes. Menter 2nd the motion; all were in favor.

Hubbard made a motion, 2nd by Byrne to stop paying insurance for Prina. All were in favor.

A complaint was made regarding demolition material on the corner of South Road and 107. Wayne Robinson said he would go and take a look to resolve the issue.

Hubbard received a call from the Seeley's on Friday stating that LeClerc was not following through with the proposed plan from the previous meeting. Hubbard contacted Wayne. Wayne went over Saturday evening and everything looks like it was installed properly. He had pictures of the completed work.

Bryan asked Wayne to take a look at the pavement sealing on Pine Road. The project does not appear to be complete.

Artimovich asked Clement to set a reminder for her 90 day review. Hubbard asked what the process was for department head reviews. The Board would like training classes for the employee review process to be researched. Hubbard would like to take a look at the review process to identify departmental deficiencies. Ken Christianson mentioned losing objectivity when dealing with employees.

John Kennedy asked about the master key to the fire station. Artimovich to speak to Chief Lemoine tomorrow to make arrangements for him and Jim to change the locks on a few cabinets of confidential material in order to give a master key to the Board. Kennedy also commented on how budgets may be allocated in a way to force supervisors to be more objective.

Motion to adjourn at 8pm made by Artimovich, 2nd by Hubbard, all were in favor.

Respectfully submitted,

Karen Clement